

Nurse staffing agency licensing requirements by state

A guide on state nursing pool licensure requirements and resources for healthcare staffing agencies.

California

Fees: Standard foreign corporation fees

Registration requirements: \$3,000 surety bonds

Reporting requirements: None

Colorado

Fees: Standard foreign corporation fees

Registration requirements: None

Reporting requirements: Email cdle_health_staffing@state.co.us to request and set up a reporting account.

Connecticut

Fees: Initial registration \$500; renewal \$750

Registration requirements: None

Reporting requirements: Statutes state submission of financial records is due at the time of application and upon renewal.

District of Columbia (DC)

Fees: \$1,000

Registration requirements: FTE RN Supervisor

Reporting requirements: None



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Florida

Fees: \$616

Registration requirements: FL AHCA registry and Clearinghouse background

Reporting requirements: None

Illinois

Fees: \$1,000; Additional costs may include background checks and administrative fees.

Registration requirements: Resume of prospective owners with over 5% corporation stock or membership stock, proof of general and professional liability insurance, proof of workers' compensation policies for all nurses and CNAs, inventory skills and clinical competence checklist, agency policies and procedures, and supervising RN license and verification print-out.

Reporting requirements: Monthly reports detailing staffing and service metrics; new contracts must be submitted within 5 business days.

Indiana

Fees: \$150

Registration requirements: Provide information related to the business ownership and structure, and provide a schedule or description of all fees, charges, or commissions that the temporary healthcare services agency expects to charge and collect for services.

Reporting requirements: None

Iowa

Fees: \$500

Registration requirements: None

Reporting requirements: Yes, quarterly.



Kansas

Fees: N/A

Registration requirements: For Home Health only

Reporting requirements: N/A

Kentucky

Fees: \$3,000

Registration requirements: Supplemental documentation can be found [here](#).

Reporting requirements: Yes, quarterly.

Louisiana

Fees: \$1,200

Registration requirements: Statement of financial solvency

Reporting requirements: None

Maine

Fees: \$1,000 for initial or renewal registration

Registration requirements: None

Reporting requirements: Yes, quarterly

Maryland

Fees: \$0

Registration requirements: COMAR policies and procedures; workers' compensation coverage.

Reporting requirements: None



Massachusetts

Fees: \$750

Registration requirements: None

Reporting requirements: Yes, annually.

Michigan (Does not currently license nurse staffing agencies)

Fees: \$0

Registration requirements: None

Reporting requirements: None

Minnesota

Fees: \$2,035

Registration requirements: Background studies for owners; supplemental documentation found [here](#).

Reporting requirements: Yes, annually.

Missouri

Fees: \$830

Registration requirements: Documentation of financial responsibility. Examples can be found [here](#).

Reporting requirements: Yes, quarterly

Nevada

Fees: \$4,602

Registration requirements: Application documents can be found [here](#).

Reporting requirements: None



New Hampshire

Fees: \$0

Registration requirements: None

Reporting requirements: None

New Jersey

Fees: \$175

Registration requirements: Obtain a surety bond of the amount of \$1,000; Both Temporary Help Services and Healthcare Service firms for agencies have specific licensing and registration requirements.

Reporting requirements: Yes, quarterly.

New York

Fees: \$1,000

Registration requirements: Completion of [Appendix 1](#), submit the agency's policies on license verification, training, and continuing education, as well as the administrator's resume and contracts between the agency and healthcare entities.

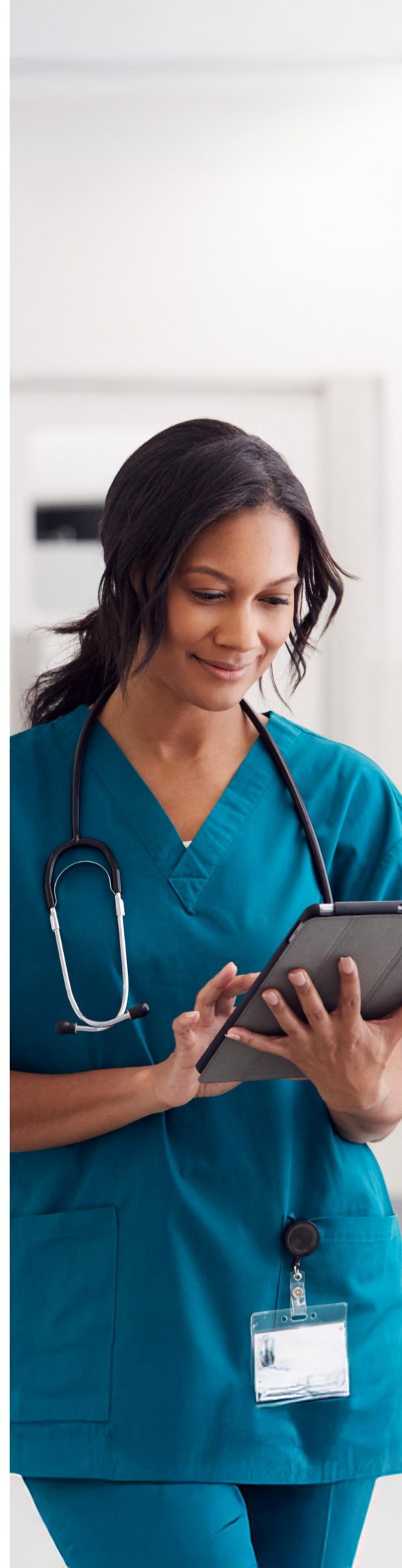
Reporting requirements: Yes, quarterly via SendVault.

North Carolina

Fees: \$0

Registration requirements: Must attach a copy of written administrative and personnel policies governing the provided services, as well as the agency's current general and professional liability insurance policy.

Reporting requirements: None



Oregon

Fees: Licensure \$2,000 and \$250 for administrative fees; renewal \$1,500

Registration requirements: Separate ownership forms and background checks.

Reporting requirements: None

Pennsylvania

Fees: \$500

Registration requirements: Copy of medical malpractice insurance of at least \$500,000, dishonesty bond of \$10,000 per employee, and workers' compensation insurance for all healthcare personnel provided by the temp agency. If the owner is a corporation, provide articles of incorporation or association, and current bylaws, and names and addresses of officers and directors.

Reporting requirements: None

Rhode Island

Fees: \$1,000

Registration requirements: Provide liability and bonding insurance, notarized list of all direct and indirect owners, supervision policy, employee identification, criminal background check, and abuse and neglect reporting policy.

Reporting requirements: Yes, annually

Tennessee

Fees: \$180 application fee and any additional corresponding fees depending on the number of direct care staff placed.

Registration requirements: Each separate temporary healthcare staffing agency must register and obtain a separate registration. Applications must be submitted using forms adopted by the commission. The commission may establish a registration fee sufficient to fund the projected costs of administering the registration, as defined by T.C.A 68-11-2304.

Reporting requirements: Yes, bi-annually



Washington

Fees: \$175

Registration requirements: Corporate documentation of certificate number, copy of articles of incorporation and by-laws, and if corporation is out of state, a copy of the form titled "Certificate of Authority to do Business in Washington" as filed with the Washington State Secretary of State's Office, along with a copy of current by-laws. Applicants must also submit a copy of liability insurance policy and a list all states where they currently hold or have previously held credentials.

Reporting requirements: You can subscribe to updates [here](#).

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